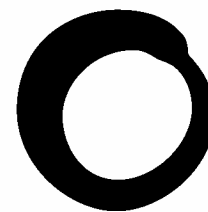


Big Local Groups Support Fund (over £150)



**Friends of
the Earth**

Application form

Use this application to apply for amounts between £150 and £1500. Please read through this form carefully, then complete all sections of it, writing clearly and in black ink. Any queries contact the Local Groups Development Coordinator on 020 7566 1676.

Details of who's applying

Name of Group or Network _____ Friends of the Earth

Name of Proposer _____

Position in Group or Network _____

Address for correspondence _____

Telephone (day) _____ (eve) _____

Fax number and/or e-mail address _____

Signature _____ Date _____

This application is endorsed by the following two officers of the Group or Network

Name _____

Position in Group or Network _____

Signature _____ Date _____

and

Name _____

Position in Groups or Network _____

Signature _____ Date _____

Do you need a decision by a particular date? Yes No If yes, by when? _____

Why are you applying?

Why does your Group want a grant?

Give a brief description of the project or campaign for which you are seeking funding, and what it aims to achieve.

Is the main purpose of this application *either* to run a local campaign?

Or to develop the Groups ability to campaign?

What do you propose to do with the grant?

Give details of how the Group plans to deliver this project, from start to finish, explaining each of the stages that are involved. It will help if you also summarise its objective(s), targets, the tactics or methods that you intend to use, and the people and resources that are needed. You may wish to continue on a separate sheet.

When do you propose to spend the grant?

Give details of the timetable for this project, setting out when you intend to achieve each of its key stages.

How will this project benefit your Group, both now and in the future?

What external benefits will the project have? *Eg to the environment, other FOE Groups, local communities etc.*

How will you measure the success or effectiveness of this project?

Give details of any measurable targets or clear outcomes that could be monitored.

Big Local Groups Support Fund

Internal checklist

Date of receipt _____

Application details databased

Details of any other applications made in the current financial year by this group _____

Application passed for assessment to _____ and _____ and _____

Details of decision databased

Grant agreed?

Yes No

Grant refused

Reasons for refusing grant

The process

- Application received by Local Group Development Co-ordinator (LGDC)
- Details databased (Date, Group, amount applied for, campaign or development lead, purpose of grant) by LGDC
- Details copied to appropriate other person(s) by LGDC
- Decision reached by LGDC
- In case of refusal this includes reasons for doing so
- In case of an award this includes the amount awarded, conditions that will apply and arrangements for monitoring.
- Cheque raised by Team Leader
- Letter of offer including conditions, monitoring requirements and cheque sent to Group by LGDC
- Details databased

Grant awarded

Amount applied for £ _____

Amount granted £ _____

Cheque raised on _____

Letter of offer with

cheque sent to Group on _____